



REORGANIZATION MEETING MINUTES

January 7, 2023

Mayor and Council

Borough of Harrington Park

- (LA) The 119th Reorganization Meeting to be called to Order by Mayor Paul A. Hoelscher with the following Announcement: Time: 12 p.m.

“In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. Copies have been e-mailed to THE RECORD and the NORTH JERSEY SUBURBANITE.” A copy has been filed with the Borough Clerk and copies have been provided to individuals requesting same.

First Roll Call: Councilman Napolitano
Councilman Blackinton
Councilman Pedersen
Councilwoman Chung

PAH Oath of Office

Mr. John R. Dineen, Borough Attorney swore in Councilman Evanella.
Mr. John R. Dineen, Borough Attorney swore in Councilwoman Walker.
Mr. John R. Dineen, Borough Attorney swore in Deputy Clerk Abaza.

New Councilmembers assume their seats with Council

- PAH** Mayor Hoelscher requests the Roll Call of the Council for the year 2023 as follows:

		Present	Absent
Councilman Napolitano	(AN)	X	
Councilman Evanella	(GE)	X	
Councilman Blackinton	(WB)	X	
Councilwoman Walker	(DW)	X	
Councilman Pedersen	(JP)	X via teleconference	
Councilwoman Chung	(JC)	X	

Also present: Leena Abaza, RMC, Deputy Clerk
John R. Dineen, Borough Attorney (JRD)
Kunjesh Trivedi, CFO/ Tax Collector (KJT)

PAH Invocation-Fr. Wojciech Jaskowiak, Our Lady of Victories Church

PAH Flag Salute (ALB)
Pledge of Allegiance.

PAH Adoption of By-laws

Motion that the by-laws adopted by the Mayor and Council on January 1, 1956, and as amended on January 1, 1971, and May 19, 2008, be adopted to govern the Mayor and Council with an amendment to reflect the present practices and procedures involving committee assignments.

Motion: GE

Second: JC

Vote: AIF

PAH Election of Council President

Mayor Hoelscher asks for nomination for Council President. DW nominated JC

Motion: DW

Second: AN

Vote: AIF

PAH Council Assignments

Mayor Hoelscher offers the following appointments to Council Committees:

	<u>Committee</u>	<u>Chairman</u>	<u>Member</u>	<u>Member</u>
1.	Planning, Bd. of Adj., Construction Fire Dept., Ambulance Corps	Napolitano	Evanella	Blackinton
2.	Police, Municipal Court, Personnel (Handbook/Eval.)	Evanella	Blackinton	Napolitano
3.	Board of Health Environmental Commission	Blackinton	Napolitano	Evanella
4.	DPW/Building & Grounds Sanitation/ Recycling	Walker	Pedersen	Chung
5.	Finance, Admin. & Exec., Grants	Pedersen	Chung	Walker
6.	Recreation Commission Public Information: (Newsletter/website, etc.)	Chung Walker	Pedersen	Liaison to Bd. of Ed.

Motion: GE

Second: DW

Vote: AIF

PAH 2023 TEMPORARY BUDGET

AN. Resolution 2023-41 Temporary Budget 2023

Motion: JP

Second: DW

Roll Call Vote:

Yes: DW, JP, JC, AN, GE, WB

No: -0-

****spread in full at the end of the meeting minutes****

PAH Consent Agenda 2023

All matters listed below are considered to be routine in nature by Council and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by a Council Member, that particular item will be removed from the Consent Agenda and will be considered separately. (AA-AL) (Item AF has been held)

- *AA. Designate Professionals for Borough Assignments 2023-1
- *B. Resolution: Authorize Appointment of Professionals 2023-2
- *C. Designate Borough Staff Appointments 2023-3
- *D. Designate School Marshals and Reserves 2023-4
- *E. Designate Members of Boards/Commissions/Ad Hoc Committees 2023-5
- *F. Continuance of Petty Cash Fund 2023-6
- *G. Authorize Official Depositories 2023-7
- *H. Authorize Disbursement of Monies/Payment of Claims 2023-8
- *I. Authorize Secretary of Municipal Corp. 2023-9
- *J. Authorize Payroll A/C Clerk or Treasurer to Sign Checks 2023-10
- *K. Authorize Tax Assessor & Collector to File Tax Appeals 2023-11
- *L. Authorize Fee for Notice of Meetings 2023-12
- *M. Designate Official Newspapers 2023-13
- *N. Set Interest Rate for Nonpayment of Taxes and Assessments 2023-14
- *O. Designate Officers -Fire Department and Ambulance Corps 2023-15
- *P. Endorse Meeting Schedule for 2023-16
- *Q. Endorse Emergency Management Committee 2023-17
- *R. Mutual Alliance Membership List 2023-18
- *S. Payment of Bills 2023-19
- *T. Appointment of Risk Manager 2023-20
- *U. Appointment of Municipal Housing Officers 2023-21
- *V. Appointment of Deputy Municipal Registrar of Vital Statistics 2023-22
- *W. Supporting Mutual Aid Plan and Rapid Deployment Force 2023-23
- *X. Civil Rights Policy 2023-24
- *Y. Neglia Engineering-Agreement for Professional Services 2023-25
- *Z. Fire Department Interborough Mutual Aid 2023-26
- *AA. Appointing a Coordinator for The Borough's Emergency Telephone System 2023-27
- *AB. Authorizing the Borough of Harrington Park to Enter Into a Cooperative Pricing Agreement 2023-28
- *AC. Endorsement of Holiday and Seasonal Schedule for Borough Hall Offices 2023-29
- *AD. Opt-Out Program for State Health Benefits Program 2023-30
- *AE. Animal Cruelty Agreement 2023-31
- *AF. Appointing Alternate Deputy Registrar of Vital Statistics 2023-32
- *AG. Designating a Public Agency Compliance Officer (P.A.C.O.) 2023-33
- *AH. Annual Recycling Tonnage Filing 2023-34
- *AI. Adopting a Form Required to be Used for the Filing of Notices of Tort Claims Against the Borough of Harrington Park in Accordance with the Provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6. 2023-35
- *AJ. Third Party Elevator Inspector Service 2023-36
- *AK. Bergen County Department of Health Services Contract 2023-37
- *AL. BCUA Paper Shredding Program 2023-38

Motion to adopt items A-A*as one item:**

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Roll Call Vote			YES	NO	ABSTAIN	ABSENT
NAPOLITANO (AN)			X			
EVANELLA (GE)	X		X			
BLACKINTON (WB)			X			
WALKER (DW)		X	X			
PEDERSEN (JP)			X			
CHUNG (JC)			X			

Comments by Mayor

PAH wished everyone a happy New Year and thanked all for coming. PAH thanked the council for their hard work and dedication to Harrington Park. He stated that their hard work and dedication preserves Harrington Park's quality of life. PAH paraphrased Thomas Jefferson by saying: "We are all Republicans, we are all Democrats" (Original quote: "We are all Republicans, we are all Federalists"). PAH stated that Harrington Park tries its best each year to maintain a low tax increase. He stated, however, that Harrington Park cannot promise that there won't be a hike in taxes as outside sources will increase taxes.

Comments by Council

GE stated that he wanted everyone to know that he was wearing his Giant's necktie. He said that he and DW are inviting everyone to join them for Dunkin' coffee at the library. He congratulated Diane on her re-election.

Open Meeting to Public

Motion: GE

Second: WB

Vote: AIF

Discussion: No comments from public

Close Meeting to Public

Motion: GE

Second: WB

Vote: AIF

PAH Benediction- Fr. Wojciech Jaskowiak, Our Lady of Victories Church

Adjournment AN Time: 12:35 p.m.

Motion: GE

Second: DW

Vote: AIF

CONSENT AGENDA

January 7, 2023

A. RESOLUTION 2023-1

DESIGNATE PROFESSIONALS FOR BOROUGH ASSIGNMENTS

Mayor Hoelscher offers the names of the following individuals for professional services, without competitive bids as authorized by NJSA 40A:11-1 et seq.:

Borough Auditor - Gary W. Higgins, CPA, RMA

Borough Attorney –John R. Dineen, Esq.

Special Police Counsel – Raymond Wiss, Esq.
Judge-Matthew Fierro, Esq.
Prosecutor – Siobhan Bailey, Esq.
Alternate Prosecutor-Laura Nunnink, Esq.
Public Defender – Robert C. Metzdorf, Esq.
Borough Engineer & Sewer Engineer - Michael J. Neglia, PE, LS, PP
Special Planning Consultant- Phillips Preiss Grygiel, LLC
Risk Manager – Brian H. Eifert, CPCU, AAI
Planning Board Attorney-Gail L. Price Esq., Price, Meese, Schulman & D’Arminio
Zoning Board of Adjustment-John Schettino, Esq.
Special Counsel (M&C) - Wilentz, Goldman & Spitzer P.A.
Special Counsel (Environmental) - Michael G. Luchkiw, Esq.

B. RESOLUTION 2023-2

AUTHORIZE APPOINTMENT OF PROFESSIONALS

AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN

CONTRACT FOR BOROUGH AUDITOR, BOROUGH ATTORNEY, SPECIAL POLICE COUNSEL, RISK MANAGER, BOROUGH ENGINEER & SPECIAL BOND COUNSEL

WHEREAS, the Borough of Harrington Park has a need to acquire services for a Borough Auditor, Borough Attorney, Special Police Counsel, Risk Manager, Borough Engineer, and Special Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and,

WHEREAS, the anticipated term of these contracts is 1 year; and

WHEREAS, Gary W. Higgins, RMA, John R. Dineen, Esq., Raymond Wiss, Esq., Brian H. Eifert, Michael Neglia, P.E., and Wilentz, Goldman & Spitzer, P.A. have submitted proposals January 1, 2023, indicating they will provide the legal services, auditing and accounting services, risk management services, and engineering services for the price indicated in the proposals; and

WHEREAS, the foregoing professionals have each completed and submitted a Business Entity Disclosure Certification which certifies that each of them has not made any reportable contributions to a political or candidate committee in the Borough of Harrington Park as provided by law in the previous one year, and that the contract will prohibit each of them from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds available to pay these contracts.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Harrington Park authorizes the Mayor, Borough Clerk, or Certified Financial Officer to enter into a contract with Gary W. Higgins, RMA, John R. Dineen, Esq., Raymond Wiss, Esq., Brian H. Eifert, Michael Neglia, P.E., and Wilentz, Goldman & Spitzer, P.A. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that pursuant to N.J.S. 40A:11-1, the Borough of Harrington Park shall publish this Resolution according to law.

C. RESOLUTION 2023-3

DESIGNATE BOROUGH STAFF APPOINTMENTS

Mayor Hoelscher offers the following appointments for the year 2023 at compensation as prescribed by Ordinance unless noted:

Borough Staff Appointments

Louis Apa	Sanitarian
Kunjesh Trivedi	Administrator
Leena Abaza	Assessment Search Officer
William McGuire	Registrar of Vital Statistics

Leena Abaza	Sub-Division Search Officer
Martha Francis	Office Assistant/Environmental Commission Sec'y
	Recreation Commission Sec'y
	Alternate Deputy Registrar
Mike Hunken	Emergency Management Coordinator
Walter Klein, MD	Police Surgeon (w/o compensation)
Lisa Krivoruk	Accounts Clerk/Deputy Tax Collector
Carolyn Lee	Office Assistant, Planning Board/Board of Adjustment Clerk
Tara McCann	Assistant to Borough Clerk
William McGuire	Deputy Registrar of Vital Statistics
Annie Mongelia	Tax Assessor Clerk, Board of Health Secretary
Kevin Murphy	Foreman, Department of Public Works
Steve Nappi	Superintendent of Public Works, Sewer Operator & Recycling Coordinator
Debra Rielly	Technical Assistant Construction Department/Payroll Clerk
Thomas Simpson	Assistant Foreman Department of Public Works
Lara Toomin	Recreation Director
Kunjesh Trivedi	Tax Search Officer
Kunjesh Trivedi	Qualified Purchasing Agent

D. RESOLUTION 2023-4

DESIGNATE SCHOOL MARSHALS & RESERVES

Mayor Hoelscher offers the names of the following School Marshals; compensation for services is prescribed by Ordinance:

School Marshals

Allison Campbell	Thomas Clarke	Edward Colletti
Carmine Giacomini	Michael Mullany	Douglas Roem

Reserve School Marshals

John Bagli	Ed Delaney	Martha Francis	Gail Kovacs-Felici
Timothy Morgan	Jane Ratto		

E. RESOLUTION 2023-5

DESIGNATE MEMBERS TO BOARDS/COMMISSIONS/AD HOC COMMITTEES

Mayor Hoelscher offers the following names Boards, Commissions, Special Committees and Ad Hoc Committees:

<i>BOARDS & COMMISSIONS – 2023</i>				
BOARD		MEMBERS	BEGAN	TERM
Board of Adjustment		Robert Budinich	2016	2023
Chapter 30A		Jin Cho	2013	2024
7 Members 4 years		Robert Frank	2020	2026
<u>Clerk:</u> Carolyn Lee		Richard McLaughlin	1988	2024
		Stephen Martinez	1998	2024
		Gail Zaccaro	2017	2025
		Michael Roth	1989	2024
		Allan S. Napolitano (Liaison)	2012	2023
2 Alternates 4 year	(a)	Frank Galioto	2023	2023
	(b)	TBD	****	****
Environmental Commission		Peter Ardito	2006	2025
Chapter 15		Meredith Budinich	2017	2025
		Jeanne McGuire	2022	2025
7 Members 3 year		Anne Lander	2013	2023
Mayor appointment		Mary Ann Schran	2008	2025
		Ronald Binaghi	2023	2025
<u>Clerk:</u> Martha Francis		Councilman Blackinton (Liaison/member)	2022	2023
Board of Health		Michelle Migliaccio	2019	2024
Chapter 8 M&C apptmt		Chester Lee	2018	2023

<u>7 Members 3 years</u>	Howard Lipton	2009	2023
<u>Secy: Annie Mongelia</u>	Mary Oh	2011	2025
	Gabrielle Weiner Karpati	2022	2025
	John Szweda	2010	2024
	Bruce Marshall	2021	2024
Alternate A (1 year appointment)	Christine Avillo	2023	2023
	Councilman Blackinton (Liaison)	2022	2023
Library	Judy Hunter	1996	2027
5 Members (5 years)	Susanne Hwang	2009	2024
Mayor 1 year	Terry Schettino (Mayor)	2018	2022
School Superintendent 1 year	Carol Kiernan	2007	2025
	Courtney Reinfried (unexpir. term)	2014	2023
	Joanne Scalpello	1998	2026
	Grace Weng	2023	2024
Planning Board			
<i>Chapter 30A Composition:</i>			
Mayor (I)	Paul A. Hoelscher, Mayor	1992	2023
Bd. Of Adj. Member (II)	Richard McLaughlin	2005	2024
Council (III)	Allan S. Napolitano	2012	2023
4 Members (4 years) (IV)	Peter Ardito (EC Rep.)	2009	2023
	John Capazzi,	1993	2023
	Jesse Barragato	2015	2026
	Robert Waldron	2014	2025
Alternate (a) (1 year)	Philip Lee	2022	2023
(b) (1 year)	TBA	****	****
<u>Clerk:</u> Carolyn Lee			
Recreation Commission	Robert Hwang	2019	2024
Chapter 36	Mahdad Parsi (Unexpired Term)	2021	2024
7 Members 5 year Mayor	Thomas Donnolly	2018	2027
<u>Clerk:</u> Martha Francis	Jennifer Fischer	2021	2027
	Joseph Carley	2023	2025
	Ashley Plescia	2019	2023
	Matt Saland (unexpir. Term)	2019	2023
	Councilwoman Chung (Liaison/member)	2015	2023
<u>Ad-Hoc Appointments (Annual)</u>			
Historic Preservation:	Ingeborg Nebel, Robert Frank, Robert Budinich, Louis Apa,		

F. RESOLUTION 2023-6

CONTINUANCE OF PETTY CASH FUND

BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park that it approves continuing the Petty Cash Fund pursuant to provisions of NJSA 40:A5-21, not to exceed \$500.00 and that the Chief Financial Officer be authorized as the Fund Custodian; and

BE IT FURTHER RESOLVED that the Treasurer be authorized to issue a check in the amount of \$500.00 to the Custodian of the Petty Cash Fund.

G. RESOLUTION 2023-7

AUTHORIZE OFFICIAL DEPOSITORIES

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that Bank of America (Closter), PNC Bank (Northvale), Connect One (Haworth), TD Bank (Norwood), Chase Bank (Norwood), Northern State Bank (Closter), NVE Bank (Closter), and New Jersey Cash Management Fund, be and are hereby designated as the official depositories of the Borough.

BE IT FURTHER RESOLVED that the herein-before listed financial institutions may be used as depository for the following accounts: Current Fund Savings and Checking Account, Capital Fund Savings and Checking Account, Trust Fund Savings and Checking Account, Unemployment Compensation Savings Account, Dog Revenue Savings and Checking Account, Payroll and Payroll Deduction Accounts, Affordable Housing Trust Fund, and Municipal Open Space Trust Account.

BE IT FURTHER RESOLVED that a copy of this Resolution with appropriate certifications thereto be furnished to all depositories herein-before named by the Borough Clerk.

H. RESOLUTION 2023-8

AUTHORIZE DISBURSEMENT OF MONIES/PAYMENT OF CLAIMS

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that, pursuant to NJSA 40A:5-17(b), the Borough of Harrington Park shall henceforth disburse monies or pay claims, approved in accordance with NJSA 40A:5-17(a), by check: (1) drawn on the Borough of Harrington Park, (2) signed by the Mayor, or in the absence of the Mayor, the Borough Council President; and the Borough Clerk or Deputy Borough Clerk in the absence of the Borough Clerk, and (3) countersigned by the Financial Officer, that is the Borough Treasurer, or in the absence of the Borough Treasurer, the Deputy Borough Clerk, or the designated Acting Borough Treasurer.

I. RESOLUTION 2023-9

AUTHORIZE SECRETARY OF MUNICIPAL CORP.

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Acting Borough Clerk or the Deputy Borough Clerk in the absence of the Borough Clerk is the Secretary of the Municipal Corporation, the custodian of personnel records as outlined in NJSA 40 & 40A and is the Certifying Officer of the Borough in processing local documents pertaining to the PERS and in particular with enrollment, retirement and withdrawal claims; the custodian of the Employee Handbook and is responsible for other certifying requirements as directed by the Statutes of New Jersey.

J. RESOLUTION 2023-10

AUTHORIZE PAYROLL A/C CLERK OR TREASURER TO SIGN CHECKS

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that Kunjesh Trivedi, Certified Financial Officer be authorized to sign all checks drawn on the Payroll Account and Payroll Deduction Account of the Borough of Harrington Park on deposit with the Bank of New Jersey.

K. RESOLUTION 2023-11

AUTHORIZE TAX ASSESSOR & COLLECTOR TO FILE TAX APPEALS

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that authorization is hereby given to the Tax Assessor to file Tax Appeals for and settlement for the purpose of correcting assessment errors on the 2022 Tax Rolls.

L. RESOLUTION 2023-12

AUTHORIZE FEE FOR NOTICE OF MEETINGS

WHEREAS, Section 14 of the Open Public Meeting Act, Chapter 231, PL1975 permits the Public Body to fix a reasonable sum to be charged to persons who request that notice of meetings as required under the Act be mailed to them individually, and,

WHEREAS, said sum to cover the costs of providing such notice;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

- 1) Each person who requests individual notice as required under the Act be mailed to him, shall pay annually to the Borough of Harrington Park, the sum of \$10.00 per year per Board, Council, Commission, etc., or an amount deemed by State Statute to cover the costs thereof.
- 2) The sum herein designated is subject to change upon adoption of a superseding Resolution by this body.
- 3) This Resolution shall take effect immediately.

M. RESOLUTION 2023-13

DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3-d of the Open Public Meetings Act, Chapter 231, PL 1975 requires that certain notice of meetings be submitted to two newspapers, and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

- 1) **THE RECORD**, 1 Garret Mountain Plaza, Woodland Park, NJ is hereby designated as the Borough's official newspaper to receive all notices of meetings as required under the Open Public Meetings Act.
- 2) **SUBURBANITE**, North Jersey Newspapers, 1 Garret Mountain Plaza, Woodland Park, NJ
- 3) **THE STAR LEDGER**, 1 Gateway Center, Suite 1100, Newark, NJ 07102

Above publications are hereby designated also to receive all notices of meetings required under the Open Public Meetings Act.

That the Regular Meetings to be held during 2023 are to be held at the time and on the date at the place shown on the Schedule of Meetings attached hereto which must be disseminated to the THE RECORD and SUBURBANITE and posted within seven (7) days following this meeting.

This Resolution shall take effect immediately.

N. RESOLUTION 2023-14

SET INTEREST RATE FOR NONPAYMENT OF TAXES AND ASSESSMENTS

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that pursuant to Title 54:4-67 of the Revised Statutes of NJ, the Mayor and Council hereby fix the rate of interest to be charged for the non payment of taxes and assessments on or before the date when the same would become delinquent at the rate not to exceed 8% per annum on the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of \$1,500.00.

BE IT FURTHER RESOLVED that after the 10 day grace period interest reverts back to the due date at the rate of 8% on the first \$1,500.00, etc.

O. RESOLUTION 2023-15

DESIGNATE OFFICERS FOR FIRE DEPARTMENT AND AMBULANCE CORPS

Mayor Hoelscher offers the names of the following Fire Officers for the Borough of Harrington Park for the year 2023:

Harrington Park Volunteer Fire Department:

Chief – Jesse Barragato

1st Lt. – Joe Barron

Assistant Chief – Thomas Simpson

Captain – Matt Hartman

2nd Lt JG. – Ray Geller

Harrington Park Volunteer Fire Company #1

President-Jeffrey Brockman

Secretary-Michael Marzocchi

Vice President-Bill Sposa

Treasurer-Robert Barker

2nd Vice Pres.-Kevin Trainor

Sgt. of Arms-Dan Hartman

Harrington Park Ambulance Corps:

Captain-Hollie Arnold

President-Eric Fishbein

Assistant Captain-Bruce Marshall

Vice President-Brian Milli

1st Lieutenant-Jeff Pond

Treasurer-Jeff Walker

Secretary – Robin Martin

P. RESOLUTION 2023-16

ENDORSE MEETING SCHEDULE FOR 2023

Mayor's Announcement: "In compliance with the Open Public Meeting Law, PL1975, c. 231, a schedule of Regular Meetings of the Mayor and Council; Board of Health; Recreation Commission; Planning Board; Board of Adjustment; Library and Environmental Commission has been posted on the Official Bulletin Board in the Municipal Center, copies have been emailed to THE RECORD and the SUBURBANITE newspapers."

No confirmation is necessary. Official meetings are listed at the end of the agenda.

Q. RESOLUTION 2023-17

ENDORSE EMERGENCY MANAGEMENT COMMITTEE

Mayor Hoelscher offers the names of the following individuals to Emergency Management Committee (as per law) for one-year terms, expiring 12/31/22:

Paul A. Hoelscher	Mayor
Michael Hunken	Emergency Management Coordinator
Chief Robert Murphy	Chief of Police
Leena Abaza	Deputy Clerk
Steven Nappi	Asst. Emergency Management Coordinator; Supt. of D.P.W.
Jesse Barragato	Fire Chief
Hollie Arnold	Ambulance Corps Captain
Louis Apa	Borough Sanitarian
Jessica Nitzberg	Interim-Superintendent Harrington Park School
Peter Ardito	Environmental Commission
Michael J. Neglia, P.E.	Borough Engineer
Gregory Evanella	Borough Council

R. RESOLUTION 2023-18

MUNICIPAL ALLIANCE MEMBERS

Mayor Hoelscher offers the Municipal Alliance members- 2023. No confirmation is necessary.

Chief Robert Murphy	49 LaRoche Avenue	Chief of Police
Lieutenant Ryan Kiely	"	Municipal Alliance Chairperson
Officer Jennifer Leeman	"	LEAD Officer
Councilman Gregory Evanella	85 Harriot Avenue	Council Liaison
Rev. Steve Sayer	CCHP	Clergy
Paul Shackford	St. Andrew's Church	Church Representative
Rev. Wojciech Jaskowiak	Our Lady of Victories	Clergy
Bruce Sabatini	NVRHS	Regional High School
Joanne Scalpello	Resident	Public Member
Thomas Hackett	"	Senior Citizen
Mayor Paul A. Hoelscher	85 Harriot Avenue	Governing Body
Stephen Hahm	191 Harriot Avenue	Board of Education, Pres.
Jessica Nitzberg	"	Supt. of HP School
Ross Herbert	"	Principal HP School
Grace Weng	"	HSA- Co. Pres./HP School
Judge Matthew Fierro	85 Harriot Avenue	Court
Robert Budinich	Resident	Civic Assoc.-Lions Club
Jeffrey Brockman	Resident	HP Business Alliance
N/A		Labor Union
***	85 Harriot Avenue	Media/Clerk's Office

S.RESOLUTION 2023-19

PAYMENT OF BILLS/CURRENT FUND DISBURSEMENTS, January 7, 2023

Petty Cash	\$500.00
To reinstate petty cash	

T. RESOLUTION 2023-20

APPOINTING RISK MANAGER

WHEREAS, the Borough of Harrington Park is a current member of the Bergen County Municipal Joint Insurance Fund, and:

WHEREAS, the Fund Bylaws require the appointment of a Risk Management Consultant, and;

WHEREAS, the Borough of Harrington Park desires the services of a Risk Management Consultant to perform various services in connection with its membership in the insurance fund, and;

WHEREAS, the judgmental nature of the duties of Risk Management Consultant renders comparative bidding impractical;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Harrington Park does hereby appoint Brian H. Eifert, Eifert, French and Company, 86 County Road, Tenafly, N.J. as its Risk Management Consultant for a one-year term effective January 1, 2023 and;

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute a Risk Management Consultant's Agreement and to cause a notice of this decision to be published according to state statutes, and;

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Brian H. Eifert and to the Bergen County Municipal Joint Insurance Fund.

U. RESOLUTION 2023-21

APPOINTING A MUNICIPAL HOUSING OFFICERS

WHEREAS, the Borough of Harrington Park has determined that there is a need to appoint a Municipal Housing Officer(s); and

WHEREAS, there is sufficient funding per the salary ordinance and the Chief Financial Officer has certified that there are sufficient funds to pay for such official through the COAH Trust Fund.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

Kunjesh Trivedi, CFO as Municipal Housing Officer for CY2023.

V. RESOLUTION 2023-22

APPOINTMENT OF DEPUTY MUNICIPAL REGISTRAR

WHEREAS, the Borough of Harrington Park is required by law, NJS 26:8-1.1 to appoint a Deputy Registrar of Vital Statistics; and

WHEREAS, New Jersey statutes, require and authorize the municipality to appoint such officials; and

WHEREAS, William McGuire is a New Jersey Certified Municipal Registrar; and

WHEREAS, William McGuire will provide this service with compensation as per the Borough Salary Ordinance; and

NOW THEREFORE, BE IT RESOLVED, the Mayor has offered the name of William McGuire to serve in the capacity as Deputy Registrar of Vital Statistics for the Borough of Harrington Park.

W. RESOLUTION 2023-23

SUPPORTING MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, law enforcement officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes. Civil unrest, and civil disobedience such as riots, strikes jail or prison riots, train wrecks, aircraft crashes, major fires, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A: 9-40.6, and

WHEREAS, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Harrington Park to participate in mutual aid plan and rapid deployment force in accordance with the plan as submitted by the Bergen County Chief's Association.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park that the Police Department of the Borough of Harrington Park under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal services agreement with all municipalities in the County of Bergen in order to put into place the mutual aid plan and rapid deployment force, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor.

X. RESOLUTION 2023-24

**TO AFFIRM THE BOROUGH OF HARRINGTON PARK
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS,
APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES,
VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF
THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL
EMPLOYEES, OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of the Borough of Harrington Park to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the Mayor and Council of the Borough of Harrington Park has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Borough of Harrington Park Mayor and Council that:

Section 1: No official, employee, appointee or volunteer of the Borough of Harrington Park by whatever title known, or any entity that is in any way a part of the Borough of Harrington Park shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Harrington Park's business or using the facilities or property of the Borough of Harrington Park.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Harrington Park to provide services that otherwise could be performed by the Borough of Harrington Park.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator in conjunction with the governing body shall update written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Administrator in conjunction with the governing body shall update written procedures that require all officials, employees, appointees and volunteers of the Borough of Harrington

Park as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrator in conjunction with the governing body shall establish a system to monitor compliance and shall report at least annually to the Mayor and Council the results of the monitoring.

Section 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Harrington Park. This communication shall include a statement from the Mayor and Council expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Harrington Park's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Harrington Park in order for the public to be made aware of this policy and the Borough of Harrington Park's commitment to the implementation and enforcement of this policy.

Y. RESOLUTION 2023-25

NEGLIA ENGINEERING-AGREEMENT FOR PROFESSIONAL SERVICES 2023

WHEREAS, the Borough of Harrington Park has been provided with 3 options of Engineering Services to be provided to the municipality from Neglia Engineering; and

WHEREAS, the Mayor and Council has determined that Option #2 would be most appropriate for the Borough of Harrington Park; and

WHEREAS, Option #2 is a lump sum basis for a cost of Eleven Hundred Dollars (\$1100) per month with an annual total of Thirteen Thousand, Two Hundred dollars (\$13,200) with the Mayor and Council meeting attendance only when requested.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for Option #2 for Neglia Engineering, 34 Park Avenue, Lyndhurst, New Jersey.

Z. RESOLUTION 2023-26

INTERBORO MUTUAL AID GROUP AGREEMENT

WHEREAS, it is the intent of the undersigned municipalities, its fire departments and respective fire companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in NJAC 5:75A-2.2, and

WHEREAS, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

WHEREAS, this agreement shall be by and between the following boroughs, towns, municipalities, fire departments and fire companies and the parties agree to be bound thereby,

Alpine	Dumont	Norwood
Bergenfield	Harrington Park	Old Tappan
Closter	Haworth	Rockleigh
Cresskill	New Milford	Tenafly
Demarest	Northvale	Emerson

WHEREAS, it is necessary to have an agreement to define the obligations and duties of the parties of the Interboro Mutual Aid Group;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows:

- (1) Call for assistance: All calls for assistance among the Mutual Aid members shall be made through the dispatch facility of the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or other ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.
- (2) The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
- (3) There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
- (4) Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recoverable under law from responsible party.
- (5) Each of the aforementioned municipalities agrees to assume the cost of loss or damage to its own equipment,
- (6) It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdraw from the mutual aid group. A thirty (30) day written notice shall be given by any party to this Agreement of their intention to withdraw from this Agreement. The agreement shall remain in full force thereafter as regards the remaining signatories.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Mayor and Council of the aforementioned municipalities.

AA. RESOLUTION 2023-27

APPOINTING A COORDINATOR FOR THE BOROUGH'S EMERGENCY TELEPHONE SYSTEM

WHEREAS, the Borough of Harrington Park (Borough) is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone system (9-1-1 System); and

WHEREAS, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhancing emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

WHEREAS, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

WHEREAS, the Borough has received a written recommendation from Chief Robert Murphy, Chief of Police of the Harrington Park Police Department, requesting the appointment of Sgt. Eric Flyge as the municipal coordinator of the 9-1-1 System; and

WHEREAS, the Mayor and Council of the Borough are desirous of appointing Eric Flyge, to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under NJSA 52: 17C-1 et seq, and NJAC 17:24-5., 1 et seq.,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, as follows:

1. That Eric Flyge of the Harrington Park Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.
2. That Eric Flyge shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency services throughout the Borough and in accordance with the requirements and procedures mandated under NJSA 52: 17C-1 et seq and NJAC 17:24-5., 1 et seq.,
3. That no further action of the Borough shall be required.

AB. RESOLUTION 2023-28

AUTHORIZING THE BOROUGH OF HARRINGTON PARK TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Borough of Northvale hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of work, materials and supplies; and

WHEREAS, the Borough of Harrington Park, County of Bergen, State of New Jersey, desires to participate in the Riverside Cooperative;

NOW, THEREFORE, BE IT RESOLVED on 1ST day of January, 2023, by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

TITLE

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Harrington Park

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency;

CONTRACTING UNIT

The Lead Agency entering into contracts on behalf of the Borough of Harrington Park shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40-11-11, et. seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

AC. RESOLUTION 2023-29

ENDORSE HOLIDAY AND SEASONAL SCHEDULE FOR 2023-BOROUGH HALL OFFICES

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that as per the Employee Handbook, Summer hours with the Borough Hall closing at 2:30pm on Fridays (shortened lunch breaks during week) commence May 26, 2023, through September 1, 2023, and the following (13) holiday dates have been scheduled for the year 2023 with the Municipal Building closed to the public.

HOLIDAY SCHEDULE 2023

New Year's Day (1) Monday, January 2
Martin Luther King, Jr. Day (2) Monday, January 16

President's Day	(3)	Monday, February 20
Good Friday	(4)	Friday, April 7
Memorial Day	(5)	Monday, May 29
Independence Day	(6/7)	Monday, July 3 and Tuesday, July 4
Labor Day	(8)	Monday, September 4
Columbus Day	(9)	Monday, October 9
Veterans Day	(10)	Friday, November 10
Thanksgiving	(11/12)	Thursday, November 23 and Friday, November 24
Christmas	(13)	Friday, Monday, December 25

AD. RESOLUTION 2023-30
OPT OUT PROGRAM FOR STATE HEALTH BENEFITS PROGRAM

WHEREAS, the Borough of Harrington Park ("Borough") has employees and their dependents who participate in the Borough's Employee Health Benefits Program; and

WHEREAS, *N.J.S.A. 40A:10-17.1* ("the Statute") permits a municipality which enters into a contract providing group health care benefits to employees, to allow an employee who is eligible and receives other health care coverage to waive coverage under the municipality's plan to which the employee is entitled by virtue of employment with the municipality; and

WHEREAS, the Borough will offer the opportunity to opt out and waive coverage and receive payment of an amount consistent with the Statute ("the Opt Out Program"); and

WHEREAS, the Governing Body has determined that permitting an employee to waive such coverage is in the best interest of the Borough.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that it does hereby permit an employee to waive coverage under the Borough's health care plan subject to the following conditions:

1. The employee who chooses to waive coverage must comply with all of the requirements of the Statute, including the Coverage Waiver Form required by the Borough and the Statute. To be eligible, the employee must have been receiving coverage from the Borough for a period of at least one (1) consecutive year.
2. The employee must provide proof of other health coverage prior to approval of any payment by the Borough. An employee shall not be eligible to participate in the Opt Out Program, and will be ineligible for payment of the waiver incentive, if the employee's other coverage is with the State Health Benefits Program ("SHBP") or School Employees' Health Benefits Program (SEHBP).
3. The amount of the payment to be provided to the employee who chooses to participate in the Opt Out Program **shall not** exceed twenty-five (25%) percent, or Five Thousand (\$5,000.00) Dollars, whichever is less, of the amount saved by the Borough because of the employee's waiver of coverage.
4. Payment shall be made to employee annually.
5. The effective date of the Opt Out Program shall be October 1, 2023.
6. The payment referenced in paragraph 3 shall be payable only if the employee continues to be an employee for the full year. Payment shall be pro-rated on a *per diem* basis in the event employment ceases prior to the end of the year.
7. The Program as established herein shall conform to Local Finance Notice 2011-20, any

amendments thereto, and any other requirements of the Division of Pensions and Benefits.

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Harrington Park hereby implements the aforesaid Duplicate

AE. RESOLUTION 2023-31

ANIMAL CRUELTY AGREEMENT

WHEREAS, the Bergen County Freeholder Resolution No. 1521-15 adopted on December 21, 2015 authorized the County to enter into an agreement with the Borough of Harrington Park for the County's furnishing of health services of a technical and professional nature; and

WHEREAS, the County and the Borough originally entered into a Shared Services Agreement dated June 1, 2018 and now desire to include additional services to be addressed by the "Animal Cruelty Agreement"; and

WHEREAS, additional services are needed to address recent mandatory legislation for the appointment of at least one Municipal Humane Law Enforcement Officer (MHLEO), who shall be trained within the calendar year; and

WHEREAS, For the year 2023 for fees to be paid by the rates set for by the County of Bergen for the Borough of Harrington Park through this Agreement; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funds are available for this purpose in the amount of \$1450.00 for the year 2023.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that Mayor Paul A. Hoelscher and Deputy Clerk Leena Abaza are hereby authorized to execute an Agreement for public health services for the (1) year period of 2023 with the County of Bergen.

AF. RESOLUTION 2023-32

APPOINTMENT OF ALTERNATE DEPUTY MUNICIPAL REGISTRAR

WHEREAS, the Borough of Harrington Park is required by law, NJS 26:8-17 shall appoint an Alternate Deputy Registrar of Vital Statistics; and

WHEREAS, New Jersey statutes, require and authorize the municipality to appoint such officials; and

WHEREAS, Martha Francis is a New Jersey Certified Municipal Registrar; and

WHEREAS, Martha Francis will provide this service with compensation as per the Borough Salary Ordinance; and

NOW THEREFORE, BE IT RESOLVED, the Borough Clerk has offered the name of Martha Francis to serve in the capacity as Alternate Deputy Registrar of Vital Statistics for the Borough of Harrington Park.

AG. RESOLUTION 2023-33

DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

WHEREAS, in accordance with N.J.A.C. 17:27-3.2 et. seq., each public agency shall annually designate an officer or employee to serve as its Public Agency Compliance Officer (P.A.C.O); and

WHEREAS, the individual designated as the Public Agency Compliance Officer will be the point of contact for all matters concerning implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program; and

WHEREAS, the Public Agency Compliance Officer is also responsible for administering contracting procedures pertaining to equal employment regarding both the public agency and its service providers; and

WHEREAS, in accordance with N.J.A.C. 17:27-3.3, each public agency shall notify the State of New Jersey, Department of the Treasury, Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program of its designation by January 10th of each year; and

WHEREAS, the Borough wishes to designate Leena Abaza, Deputy Clerk, to serve as its Public Agency Compliance Officer for the calendar year 2023; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Harrington Park, that Leena Abaza is hereby designated to serve as its Public Agency Compliance Officer for the calendar year 2023.

**AH. RESOLUTION 2023-34
ANNUAL TONNAGE REPORT FILING**

WHEREAS, commencing in 2012, New Jersey Municipalities are required by the New Jersey Recycling Enhancement Act (REA) P.L. 208, Chapter 6, to have the mandatory Annual Recycling Tonnage Reports approved and signed by a Certified Recycling Professional (CRP); and

WHEREAS, the New Jersey Local Public Contracts law (NJSA 40A:11-1 et seq.) authorizes and permits contracting units, such as the Bergen County Utility Authority and the Municipality to enter into services contemplated herein without competitive bidding for the same, pursuant to an in accordance with NJSA 40A:11-5(2); and

WHEREAS, the parties are desirous of entering into a Service Agreement for retaining and providing CRP services of the Bergen County Utilities Authority for signing of said Annual Recycling Tonnage Report; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, such a resolution should designate the individual authorized to ensure the Annual Recycling Tonnage Grant is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park hereby endorses the services of the Bergen County Utilities Authority to certify the municipalities Annual Recycling Tonnage Report recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Steven Nappi to ensure that the application is properly filed.

BE IT FURTHER RESOLVED the terms of this Service Agreement shall be for a term of one (1) year, commencing March 1, 2023.

**AI. RESOLUTION 2023-35
ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT
CLAIMS AGAINST THE BOROUGH OF HARRINGTON PARK IN ACCORDANCE WITH
THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.**

WHEREAS, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Harrington Park is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Borough of Harrington Park deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form set forth in paragraphs 1 and 2 herein.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Harrington Park, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Harrington Park; and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Harrington Park, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

**AJ. RESOLUTION 2023-36
THIRD PARTY ELEVATOR INSPECTOR SERVICE**

WHEREAS, the Borough of Harrington Park is required to provide elevator inspection services; and

WHEREAS, the Mayor and Council of the Borough of Harrington Park believe that it will be more cost effective and efficient for the Borough to provide those elevator inspection services;

WHEREAS, , that the Borough of Harrington Park is desirous to enter into a contract with New Jersey Technical Services (NJTS) Inc., 100 Schraalenburgh Road, Harrington Park, New Jersey to assume responsibility of the elevator subcode on the Borough's behalf as an authorized third party elevator inspection agency.

WHEREAS, in conformance with NJSA 40A:11-1(a), solicitation of quotations is not required due to the estimated annual cost of the contract.

WHEREAS, by the Mayor and Council of the Borough of Harrington Park that pursuant to NJAC 5:23-43(a)3, the jurisdiction of the elevator safety subcode contract shall be renewed by exercising Section 1.D which shall extend the contract by one year, January 1, 2023 through December 31, 2023; and

THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Harrington Park shall extend current contract for Third Party Elevator Inspection Services by New Jersey Technical Services, Inc., 2 Norman Place, West Nyack, NY 10994 to perform onsite elevator inspections and plan review services.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Department of Community Affairs.

**AK. RESOLUTION 2023-37
BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES CONTRACT**

WHEREAS, the Bergen County Department of Health Services ("BCDHS") has been established for the purpose of providing health services to municipalities and citizens of the County of Bergen in accordance with the Local Health Services Act, N.J.S.A. 26:3A2-1, et seq.; and

WHEREAS, the Borough of Harrington Park desires to contract for the furnishing of health services of a technical and professional nature to be rendered by the BCDHS; and

WHEREAS, this contract shall provide for health services to the Borough of Harrington Park which also include comprehensive animal control and sheltering services.

WHEREAS, said Agreement would be for a one (1) year period January 1, 2022 to December 31, 2022; and

WHEREAS, the budgeting for County Health Officer shall be as follows: \$7446.00 CY2023.

WHEREAS, the budgeting for County Animal Control Services shall be as follows: \$7089.28 CY2022

WHEREAS, the Chief Financial Officer of the Borough has certified that funds are available for such services annually.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that Mayor Paul A. Hoelscher and Borough Clerk Ann H. Bistriz are hereby authorized to execute an Agreement for public health services for the one (1) year period of CY2022 with the County of Bergen.

**AL. RESOLUTION 2023-38
BCUA PAPER SHREDDING PROGRAM**

WHEREAS, the Harrington Park Environmental Commission in conjunction with the Bergen County Utility Authority has requested to hold their Annual Paper Shredding Program on Saturday, April 22, 2023, and

Whereas, the event will take place in the Borough Hall Parking lot between the hours of 9am-1pm, and

WHEREAS, representatives from the Environmental Commission will be present to facilitate this event for the attendees; and

WHEREAS, a copy of this resolution shall be forwarded to the Harrington Park Police Department, Department of Public Works, Public Library, Volunteer Ambulance Corps and Volunteer Fire Department.

BE IT RESOLVED, the Mayor and Council of the Borough of Harrington Park shall approve the BCUA Paper Shredding Program for the Borough and Bergen County residents on April 23, 2023, in the Borough Hall Parking Lot.

2023 DIRECTORY OF OFFICIALS – BOROUGH OF HARRINGTON PARK

<u>TITLE</u>	<u>NAME</u>	<u>BEGAN</u>	<u>TERM</u>	
Administrator	Kunjesh Trivedi	3/1/23	*	
Alternate Deputy Registrar	Martha Francis	2021	*	
Ambulance Corps Captain	Hollie Arnold	2023	2025	
Assessor	Patrick Wilkins	2018	T	
Assessment Search Officer	Patrick Wilkins			
Board of Adjustment Clerk	Carolyn Lee	2017	*	
Board of Health Sec'y.	Annie Mongelia	2011	*	
Borough Clerk/Administrator	Ann H. Bistriz (retiring 3/1/2023)			
Building Inspector	Robert Rusch	2021	*	
Building Sub-Code Official	Robert Rusch	2021	2025	
CFO	Kunjesh Trivedi	2014	T	
Chief of Police	Chief Robert Murphy	2022	*	
Code Enforcement Official	Scott Wickersheim	2021	*	
Construction Code Official	Scott Wickersheim	2021	2025	
Construction Department Technical Assistant	Debra Rielly	2011	*	
Department of Public Works Assist. Foreman	Thomas Simpson	2020	*	
Department of Public Works Foreman	Kevin Murphy	2008	*	
Department of Public Works Superintendent	Steven Nappi	1992	*	
Deputy Registrar Vital Statistics	William McGuire	2008	*	
Electrical Sub Code Official	Frank Dyer	2013	T	
Elevator Inspector	New Jersey Technical Services (Contractual)	2017	2023	
Emergency Management Officer	Michael Hunken		2010	2023
Environmental Commission Sec'y.	Martha Francis		2012	*
Fire Chief	Jesse Barragato		2021	2023

Fire Prevention Marshal	Thomas E. Simpson	2003	*
Fire Sub-Code Official	Charles Batch	2021	*
Health Officer	Louis Apa	1976	*
Local Assistance Director	County of Bergen	2008	
Municipal Housing Officer	Kunjesh Trivedi	2017	*
Municipal Judge	Matthew Fierro	2018	2023
Newsletter Editor			
Nurse	County of Bergen	2022	*
Payroll Clerk	Debra Rielly	2013	*
Planning Board Clerk	Carolyn Lee	2017	*
Plumbing Sub Code Official	Scott Wickersheim	2019	2023
Recreation Secretary	Martha Francis	2020	2022
Registrar Vital Statistics	William McGuire	2023	*
Right to Know Officer	Kunjesh Trivedi	2023	*
Tax Assessor Sec'y.	Annie Mongelia	2011	*
Tax Collector/Tax Search Officer	Kunjesh Trivedi	2014	T
Zoning Officer	Joseph DeSalvo	2022	*

***Yearly Appointment**

T Tenure

2023 SCHEDULE OF MEETINGS

Meetings of the Borough of Harrington Park will be conducted in person, unless otherwise noted. The location of all Borough meetings are at 85 Harriot Avenue. In case of emergency, remote meetings shall be held through the electronic meeting platform Zoom.us. If remote meetings will be held, meeting links and agendas will be posted under the Meetings heading of the Borough website harringtonparknj.gov, advertised in the Bergen Record, and posted on the Borough Hall entrance.

Meetings are held at 7:00 PM.

MAYOR AND COUNCIL

	Agenda	Regular
January	No Meeting	17* (Martin Luther King, Jr. Day 1/16)
February	13	21* (Presidents' Day is 2/20)
March	13	20
April	10	17
May	8	15
June	12	19
July	10	17
August	14	21
September	11	18
October	10* (Columbus Day 10/9)	16
November	13	20
December	11	18

NOTE: * Reflects changes due to holidays.

Board of Adjustment 7:00pm

Planning Board and Recreation Commission 8:00pm

Board of Health and Environmental Commission 7:30pm

Library Board meets 7:00 p.m.

	BOARD MUNICIPAL	ENVIRON. BOARD	LIBRARY	PLAN. BOARD	RECREATION COMMISSION
MONTH	OF ADJ.	COMM.	OF HEALTH	BOARD	BOARD
COURT (4:00PM)	(4 TH Wed)	(1 st Wed)	(1 st Mon)	(3 rd Wed)	(2 nd Tues)
	(2 ND Thurs)	(virtual)			(2 rd Wed)
January	25	4	9	18	10
February	22	1	---	15	14
March	22	1		15	14

April	26	5	3	19	11	12	13
May	24	3	---	17	9	10	11
June	28	7	5	21	13	14	8
July	26	5	---	19	11	12	13
August	23	2	---	16	8	9	10
September	27	6	11	20	12	13	14
October	25	11	---	18	10	11	12
November	15*	1	6	15	14	8	9
December	20*	6	---	20	12	13	14

*Meeting dates changed due to holidays and schedule conflicts

NOTE: For meeting changes, etc., please see the Borough Clerk's office to comply with the State requirement to allow for 48-hours notice to the public of such a change.

Notice of the above meetings has been emailed to THE RECORD and THE SUBURBANITE NEWS.

I hereby certify the foregoing to be a true copy of an announcement approved by the Mayor and Council of the Borough of Harrington Park at the Reorganization Meeting held on January 7, 2023.

Leena Abaza, RMC
Deputy Clerk

AN. RESOLUTION 2023-41 TEMPORARY BUDGET 2023

WHEREAS 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time there in provided

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations in the amount \$2,853,236 of be made and certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

3-01-20-100-000-100	ADMINISTRATION & EXECUTIVE SW	\$ 10,000.00
3-01-20-100-000-200	ADMINISTRATION & EXECUTIVE OE	\$ 30,000.00
3-01-20-110-000-200	MAYOR & COUNCIL OE	\$ 2,200.00
3-01-20-120-000-100	MUNICIPAL CLERK SW	\$ 34,670.00
3-01-20-120-000-200	MUNICIPAL CLERK OE	\$ 2,940.00
3-01-20-130-000-100	FINANCIAL ADMINISTRATION SW	\$ 70,000.00
3-01-20-130-000-200	FINANCIAL ADMINISTRATION OE	\$ 20,400.00
3-01-20-135-000-200	FINANCIAL AUDIT OE	\$ 30,600.00
3-01-20-140-000-100	COMPUTER DATA PROCESSING	\$ 20,000.00
3-01-20-145-000-100	REVENUE & TAX COLLECTION SW	\$ -
3-01-20-145-000-200	REVENUE & TAX COLLECTION OE	\$ 1,900.00
3-01-20-150-000-100	TAX ASSESSMENT SW	\$ 14,690.00
3-01-20-150-000-200	TAX ASSESSMENT OE	\$ 1,780.00
3-01-20-155-000-200	LEGAL SERVICES OE	\$ 30,000.00
3-01-20-165-000-200	ENGINEERING SERVICES OE	\$ 7,360.00
3-01-20-510-000-200	STORMWATER MANAGEMENT OE	\$ 7,360.00
3-01-21-180-000-100	PLANNING BOARD SW	\$ 1,500.00
3-01-21-180-000-200	PLANNING BOARD OE	\$ 31,600.00
3-01-21-185-000-100	ZONING BOARD SW	\$ 2,600.00
3-01-21-185-000-200	ZONING BOARD OE	\$ 1,400.00
3-01-22-195-000-100	CONSTRUCTION CODE SW	\$ 50,000.00
3-01-22-195-000-200	CONSTRUCTION CODE OE	\$ 3,000.00

3-01-23-210-000-200	JOINT INSURANCE FUND OE	\$ 130,000.00
3-01-23-215-000-200	STATE DISABILITY INSURANCE OE	\$ 6,000.00
3-01-23-220-000-200	EMPLOYEE HEALTH BENEFITS OE	\$ 180,000.00
3-01-23-225-000-200	STATE UNEMPLOYMENT/Disablity INSURANCE OE	\$ 10,000.00
3-01-25-240-000-100	POLICE SW	\$ 450,000.00
3-01-25-240-000-200	POLICE OE	\$ 32,000.00
3-01-25-252-000-200	EMERGENCY MANAGEMENT SERVICES OE	\$ 10,400.00
3-01-25-255-000-200	FIRE COMPANY OE	\$ 22,000.00
3-01-25-260-000-200	FIRE HYDRANT SERVICES OE	\$ 66,000.00
3-01-25-265-000-200	FIRE DEPARTMENT OE	\$ 32,000.00
3-01-25-266-000-100	UNIFORM FIRE SAFETY SW	\$ 3,000.00
3-01-25-266-000-200	UNIFORM FIRE SAFETY OE	\$ 1,800.00
3-01-25-275-000-200	MUNICIPAL PROSECUTOR OE	\$ 4,400.00
3-01-26-290-000-100	ROAD REPAIRS & MAINTENANCE SW	\$ 225,000.00
3-01-26-290-000-200	ROAD REPAIRS & MAINTENANCE OE	\$ 42,000.00
3-01-26-305-000-200	SOLID WASTE COLLECTION OE	\$ 250,000.00
3-01-26-310-000-200	PUBLIC BUILDINGS & GROUNDS OE	\$ 11,000.00
3-01-26-315-000-200	VEHICLE MAINTENANCE OE	\$ 14,800.00
3-01-26-326-000-200	BEAUTIFICATION OE	\$ 1,600.00
3-01-27-330-000-100	BOARD OF HEALTH SW	\$ 10,600.00
3-01-27-330-000-200	BOARD OF HEALTH OE	\$ 6,400.00
3-01-27-335-000-100	ENVIRONMENTAL COMMISSION SW	\$ 2,000.00
3-01-27-335-000-200	ENVIRONMENTAL COMMISSION OE	\$ 2,000.00
3-01-28-370-000-100	PARKS & RECREATION SW	\$ 6,000.00
3-01-28-370-000-200	SENIOR SERVICES	\$ 3,500.00
3-01-28-375-000-200	PARKS MAINTENANCE/RECREATION OE	\$ 6,000.00
3-01-29-390-000-200	MAINT FREE PUBLIC LIBRARY OE	\$ 90,000.00
3-01-31-430-000-200	ELECTRICITY OE	\$ 14,000.00
3-01-31-435-000-200	STREET LIGHTING OE	\$ 28,000.00
3-01-31-440-000-200	TELEPHONE OE	\$ 16,000.00
3-01-31-445-000-200	WATER OE	\$ 10,000.00
3-01-31-446-000-200	NATURAL GAS OE	\$ 10,000.00
3-01-31-455-000-200	SEWER MAINTENANCE OE	\$ 276.00
3-01-31-460-000-200	GASOLINE OE	\$ 31,000.00
3-01-31-462-000-200	SEWER BCUA OE	\$ 130,000.00
3-01-32-465-000-200	SOLID WASTE DISPOSAL OE	
3-01-36-471-000-200	PUBLIC EMPLOYEES RETIREMENT SYSTEM OE	\$ -
3-01-36-472-000-200	SOCIAL SECURITY OE	\$ 50,000.00
3-01-36-473-000-200	LOSAP OE	\$ -
3-01-36-475-000-200	POLICE & FIRE RETIREMENT SYSTEM OE	\$ -
3-01-41-700-000-000	FEDERAL & STATE GRANTS	\$ -
3-01-42-250-000-200	INTER BORO RADIO	\$ 40,000.00

3-01-42-490-000-200	MUNICIPAL COURT INTERLOCAL NORWOOD OE	\$ 15,200.00
3-01-43-490-000-100	MUNICIPAL COURT SW	\$ 6,600.00
3-01-43-490-000-200	MUNICIPAL COURT OE	\$ 2,160.00
3-01-43-495-000-000	PUBLIC DEFENDER OE	\$ 1,500.00
3-01-44-901-000-200	CAPITAL IMPROVEMENT FUND OE	\$ 60,000.00
3-01-45-899-000-200	RESERVE FOR UNCOLLECTED TAXES	\$ -
3-01-45-920-000-200	DEBT SERVICE - BOND PRINCIPAL OE	\$ 350,000.00
3-01-45-930-000-200	DEBT SERVICE - BOND INTEREST OE	\$ 62,000.00
3-01-45-940-000-200	DEBT SERVICE - GREEN TRUST LOAN	
3-01-45-945-000-200	DEBT SERVICE - NJEIT LOAN	\$ 34,000.00
3-01-46-875-000-200	DEFERRED CHARGES - SPECIAL EMERGENCY OE	\$ -
	Final Totals	\$ 2,853,236.00

AP. RESOLUTION 2023-42**RESOLUTION APPROVING APPOINTMENT OF ACTING BOROUGH ADMINISTRATOR**

WHEREAS, the Borough of Harrington Park has established the position of Borough administrator which until the recent retirement of the Borough clerk was a job responsibility of such clerk and provided for additional compensation for performing its functions.

WHEREAS, there is a need to appoint an “Acting Borough administrator” effective JANUARY 1, 2023, due to the vacancy.

WHEREAS, the Borough has determined that Kunjesh Trivedi should assume the responsibilities of Borough administrator and he should be paid the additional compensation will paid assuming the responsibilities. Eff. March 1, 2023, the effective date of the complete retirement of the Borough clerk, the acting Borough administrator will and shall be appointed Borough administrator. There shall be no reduction in salary to the retiring clerk.

WHEREAS, CFO has been working with mayor and council and performing most of the duties of administrator for past years. 10k/year prorated and added to CFO salary from January 1 2023, and title of Acting Administrator from January 1 to Feb 28 2023 will be paid 3k/year (prorated) separately and from March 1 2023 the title of Borough administrator will be paid the same 3k/year (prorated) as was paid to Acting administrator.

NOW THEREFORE BE IT RESOLVED, that Kunjesh Trivedi is hereby appointed “acting Borough administrator” effective January 1, 2023 and appointed “Borough administrator” effective March 1, 2023 at such compensation and on such terms as the mayor and council may approve as above.

I hereby certify the above resolution was passed by the Mayor & Council of the Borough of Harrington Park at a meeting held on January 7, 2022.

This resolution was added on and voted on separately.

Motion: AN

Second: GE

Roll Call

Yes: AN, GE, WB, DW, JP, JC.

No: -0-

Respectfully Submitted,

Leena Abaza, RMC

Deputy Clerk